



## **PSC MEETING MINUTES OF February 20, 2019**

In attendance:                      John Struzziery  
                                                 Brian Kiely

Commissioners:                      Rick Mattila  
                                                 Richard Booth  
                                                 Peter Pyclik  
                                                 Andrew Grosso

Financial Assistant:                Carol O'Connor

Absent:                                 Lou Collins

Meeting called to order @ 4:35 pm by Rick Mattila

Brian Kiely was introduced to the Commissioners. Brian started on February 4, 2019 and has jumped right into his roles and duties.

### **Accept Minutes of January 23, 2019**

Peter Pyclik made the motion to accept the minutes as amended seconded by Richard Booth  
Approved: Rick Mattila, Richard Booth, Peter Pyclik, Andrew Grosso

### **Director's Notes (report attached to permanent record minutes):**

#### **Assistant Director's Position:**

An offer was made and accepted by Brian Kiely. Brian has over 12 years of experience and has worked on a variety of projects involving sewers, pump stations, and treatment plants. Brian started work on February 4, 2019

#### **Above Ground Storage Tank:**

The mechanical work is complete and the electrical and instrumentation controls with SCADA are underway to be completed by the end of February/early March.

#### **Secondary Clarifiers:**

A camera inspection was completed in January and we awaiting the results. **It** is suspected that the entire clarifier mechanism will need to be removed and the center well and drum rebuilt, along with the replacement of the 12" RAS line. It is expected that the other clarifier will have similar issues. We will repair Clarifier #1 using the traditional bond proceeds and that is expected to cost \$150,000. The second clarifier will be replaced using the SRF funds in the amount of \$300,000.

#### **HVAC:**

Tighe & Bond continues work on a cost proposal on various options to get the equipment out of the flood zone.

**CEC Grant:**

A grant application was submitted to the State’s Clean Energy Council to implement collection system intelligence. This technology will assist in identifying the major sources of inflow and infiltration and inform future capital project needs.

**Energy Efficiency Project:**

This project is complete with the exception of integration with the SCADA system. Woodard and Curran staff is coordinating that piece.

**Regionalization:**

A meeting was held on January 30, 2019 and Woodard presented the plan to the appropriate Town leaders of each community. Cohasset is still deciding if they want to move forward with the concept.

**Financial Reports: (report attached to permanent record minutes):**

Carol reviewed the current year budget and the actual to date numbers. The commissioners reviewed the assumptions for the 2020 budget.

**Woodard Reports: (report attached to permanent record minutes):**

WC added more detailed information on the task orders completed but the Commission is requesting that the report show what the planned work was and what work was completed. John has met with Rob Scott of Woodard and Curran to discuss creating the template that will show the planned work and the completed work.

Meeting adjourned at 5:35 pm – motion by Richard Booth seconded by Peter Pyclick - Unanimous vote